

**COMMUNITY COLLEGE DISTRICT TWELVE
BOARD OF TRUSTEES
Centralia College**

Hanson Boardrooms

Centralia College Boardrooms

Centralia, Washington

Study Session/Regular Meeting

June 8, 2023

3:00 P.M.

MINUTES

• **Study Session**

Fiscal Year 2023-24 Budget Projection

Tariq Qureshi, Vice President of Finance and Administration, gave a PowerPoint presentation on the fiscal year 2023-24 budget projection.

Tariq explained that the enrollment projections are continuing to increase and it is hopeful the college enrollment returns to pre-pandemic levels within the next year.

He explained the State Board for Community and Technical Colleges (SBCTC) Enrollment Allocation and the District Enrollment Allocation Base (DEAB) calculation and how those impact college funding. Currently, all of the colleges in the system are below their target number.

A chart of the FY23 operating budget expenditures demonstrates that revenues have increased slightly, but expenses are trending 21% higher than they were at the same time last year.

The outlooks for FY24 are:

- Strong fiscal position due to responsible budget stewardship
- Healthy reserve balances stemming from good fiscal and investment decisions
- Expenses are rising faster than revenues
- Aging facilities and IT infrastructure
- Enrollment and allocation
 - Centralia is 21% below target with the average being 18% below target
 - Some colleges are 8 or 9% off; they could reach their targets more quickly

Tariq noted that the upcoming year has provided opportunities for change:

- Restructuring of the operating budget for cost savings
- Streamlining process for efficiencies, workload management, and savings

Tariq also noted that the college has several initiatives for the upcoming year:

- Budgets – transitioning from static to real-time budgets with Tableau dashboards
- Development of Key Performance Indicators (KPI) dashboards and metrics for forecasting and strategic planning
- Food Services – Blazer Bites, catering, and events
- Collegiate Housing International (CHI) – Student housing

Tariq thanked everyone for the opportunity to present the budget information.

1. Call to Order

Board Chair Court Stanley called the meeting to order at 4:01 p.m.

2. Roll Call

Board members present:

Court Stanley, Chair
Mark Scheibmeir
Annalee Tobey
Doris Wood-Brumsickle

Pretrina Mullins (excused absence)

3. Introductions/Presentations:

Zachary Queen, Bookstore Manager, introduced Tina Friesz, Food Services Director.

Open Forum

No one requested to speak in open forum.

4. CONSENT AGENDA

Adoption of Minutes:

It was MOVED BY Annalee Tobey THAT THE BOARD APPROVE THE REGULAR MINUTES OF MAY 11, 2023 AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

Policy Governance

Policy Updates

Dr. Mohrbacher reported the Institutional Effectiveness Committee met on June 7th; four policies were approved. IE will not meet again until October 4, 2023.

5. Trustee Reports

Annalee Tobey attended *The Sound of Music* in Corbet Theater. She thought it was a wonderful production and is a personal favorite of hers.

Annalee attended the May 15 – 16 WA-ACT Spring Conference in Walla Walla. The conference provided Annalee the opportunity to network and get to know some of the

trustees from other colleges. The conference had interesting tours and presentations; Annalee participated in a welding demonstration. It was a great opportunity and she has new respect for those who weld. She also learned about creative partnerships with businesses in their communities citing the example of the nursing partnership with Tacoma Community College and MultiCare.

Annalee attended the Athletic Sports Field dedication to Bob Peters. It was a good event and well attended.

Annalee attended the May 25, 2023 Kirk Library Faculty Book Series event.

Annalee attended the tenure/retirement reception immediately prior to this June 8, 2023 board meeting.

Mark Scheibmeir attended the May 19, 2023 Inspirational Speech Showcase competition and commended Jeff McQuarrie for inspiring his students to participate in this event; the students were excellent speakers.

Mark attended *The Sound of Music* in Corbet Theater.

Mark attended the Athletic Sports Field dedication to Bob Peters as well.

Court Stanley reported that he attended the Athletic Sports Field dedication.

Doris Wood-Brumsickle attended *The Sound of Music*.

Doris spoke at the Athletic Sports Field Dedication for Bob Peters and expressed gratitude for that opportunity.

Doris attended the tenure/retirement reception immediately prior to this June 8, 2023 board meeting.

WA-ACT

Doris Wood-Brumsickle reported that Trustee Tuesday is June 13, 2023. Choi Halladay, SBCTC Deputy Executive Director Business Operations Division and Stephanie Winner, SBCTC Interim Operating Budget Director will be presenting on how the Washington State Community and Technical College System uses an allocation model to identify the amount of the state appropriation that goes to each college. The current allocation model is set to be reviewed by a task force of presidents and other college representatives in the 2023-24 fiscal year. This will provide an opportunity to gain greater understanding of how legislatively appropriated funds make their way to the college budgets.

This will most likely be the last Trustee Tuesday for the 2022-23 year.

ACCT

Doris Wood-Brumsickle reported the ACCT National Leadership Congress 2023 is October 9 through the 12, 2023 in Las Vegas, Nevada. Currently, Dr. Mohrbacher and Annalee Tobey have indicated that they will register for the event.

CC Foundation

Christine Fossett, Associate Vice President of Advancement, reported that their meeting is not until next week.

6. President's Report

Dr. Mohrbacher noted that the boardroom is in a different configuration. This is an effort to prepare for replacing the Audio/Visual (AV) equipment and to determine what would be the most effective AV set-up. Dr. Mohrbacher requested feedback on whether the current configuration works better or if the trustees prefer to leave it in the more traditional board formation.

Dr. Mohrbacher thanked Dr. Joyce Hammer for her service to the college these past four years. Dr. Hammer will be assuming the role of Executive Director of Education for the State Board for Community and Technical Colleges.

It was MOVED BY Court Stanley THAT

Whereas Dr. Joyce Hammer has served Centralia College as the Vice President of Instruction since April 16, 2019;

Whereas Dr. Hammer has provided committed leadership to support student success, academic excellence, and our broad community;

Whereas Dr. Hammer has served the college faithfully throughout the trials of a global pandemic, a ransomware attack, and the daily challenges of her office;

Whereas Dr. Hammer has led the development of new instructional programs, has led the college's accreditation efforts, and has represented Centralia College locally, regionally and nationally in an effort to better serve our students;

Therefore, the Centralia College Board of Trustees, on this 8th day of June, 2023, would like to recognize Dr. Joyce Hammer, to thank her for her excellent service to our college, and to publicly acknowledge the good work that she has done during her tenure at Centralia College.

THE MOTION CARRIED UNANIMOUSLY.

Dr. Hammer thanked the deans, directors, and Instructional team for their professional support.

7. SAALT

Kollin Jurek, Student Advocacy Activities Leadership Team (SAALT) President, reported there were several events during the month of May:

- Latinos Unidos
- Three "Real Talks"
 - Eating disorders
 - Sexual assault

- Child abuse
- Mental Health Fair
- Speech Showcase
- Spring Fest May 22 through the 25th
- There were 33 visits to the food pantry.
- The leadership team approved the 2023-24 Student Use Fee budget.
- There are currently 14 applicants for the 2023-24 SAALT team. Interviews have begun and it looks like there will be a good team for next year.

Kollin and the 2022-23 SAALT team thanked the trustees for their support and the opportunities that student government provided them. Kollin stated that the team was welcomed with open arms and they have all appreciated the year.

8. Faculty

Mark Gorecki, faculty representative, Centralia College Federation of Teachers President, reported that negotiations are done and they went well.

9. Classified

No report submitted.

10. Instruction

Dr. Joyce Hammer, Vice President Instruction, reported changes to the Instruction Office. Michelle Harris will be the interim Dean of Instruction, Business, Education and Family Development. Connie Smejkal will be the interim Vice President of Instruction.

The dean of CC East and Transitional Studies position has been posted.

Capstone is Friday, June 9, from 11 am to 1:00 p.m.

The Nurses' Pinning Ceremony will be in Corbet Theater on Saturday afternoon at 2:00 pm, June 17, 2023.

Tim Wright, Dean of Arts and Sciences, announced about the upcoming music concerts:

- Centralia College Choir - Thursday June 8th at 7PM – Corbet Theater
- Pacific Northwest Orchestra - Monday June 12th at 7PM – Corbet Theater
- Centralia College Jazz Ensemble - Wednesday June 14th at 7PM – Corbet Theater

Dr. Mohrbacher reported that college staff met with the Department of Corrections (DOC) on Tuesday, June 6th, to discuss Pell funded programs in Higher Education; the meeting was much more encouraging than previous meetings. The DOC seemed to have a better understanding of what it takes to support the educational programs. More information regarding the finalized budget is needed; regardless, the college will adjust either way.

11. Public Information Office

Amanda Haines, Director of Public Relations, reported the Veterans Cording Ceremony is tonight.

The commencement program goes to print tomorrow.

Amanda is exploring the possibility of time lapse photography for graduation. The time would start from 8:00 am on Thursday and extend through 8:00 pm on Friday. The whirlwind of activity that happen on those two days should be interesting and fun!

12. Human Resources & Equity

Joy Anglesey, Vice President of Human Resources and Equity, invited the trustees to attend the graduation breakfast. Years of Service and several awards as well as a continental breakfast will be on the docket.

HR has been beta testing on an employee recognition program. The program, Assembly, is going well. Joy will supply statistics and metrics from Assembly at a later date.

Joy reported she is working with the board on Dr. Mohrbacher's performance review. This process will be completed at the July board retreat.

Joy is working with Fia Eliasson-Creek on the listening sessions mandated by Senate Bill 5227. June 20 and 22 will be the final sessions for the year and reported indifferent participation from the staff.

13. Student Services

Dr. Robert Cox, Vice President Student Services, shared a document with the trustees regarding the Free Application for Federal Student Aid (FAFSA) and Washington Application for Student Financial Aid (WASFA) completion rates. The results of the effort with the community organizations were not exactly what was wanted. The college did not see additional FAFSA/WASFA completions from this effort.

The document provided the percentage of students who applied.

The college will not be working with the community organizations in the future; work with the local high schools has been much more effective.

14. Administrative Services

Tariq Qureshi, Vice President of Finance and Administration, gave some brief updates:

Tina Friesz, Director of Food Services, has joined the team.

The Finance and Administrative Team (FAT) had their first potluck. Employees seemed to enjoy getting together which was evident by strong attendance. This is the first event in a series of quarterly morale building events.

The bookstore passed their annual inventory and inventory audit.

The Business Office continues to work on the FY24 operating budget.

Grants continue to close out FY23 and are working on the FY 24 budgets.

The Business Office is finalizing the audit of the financial statements. There are some minor points that will need adjustment.

The electrical upgrade for the campus main switch is scheduled for Friday, June 23rd. The college will not have power so the campus will be closed for the day.

IT participated in a cyber security exercise where valuable insight was provided. The exercise will help IT develop an initial framework and response.

Purchasing and Central Services Purchasing is rebranding to Procurement Services.

15. Foundation

Christine Fossett, Associate Vice President of Advancement, announced that Kylea Johnson, Foundation Program Coordinator, will be graduating with her master's degree. Kylea's commencement is tomorrow, June 9th, 2023. Please congratulate her!

The College Night of Celebration is June 15th, 2023. Outstanding Students, Exceptional Faculty, and four years of Distinguished Alumni will be honored the night before commencement. The Legacy Award will be awarded to people who have been outstanding advocates or supporters of the college. 175 people are currently registered for the event.

16. New Business

Tuition Increase

Dr. Mohrbacher reported that the legislature has authorized an increase in tuition. The impact to students is:

- Residents –\$54.90 more per quarter.
- Residents - \$164.70 more per year.
- Bachelor of Applied Science - \$81.70 more per quarter.
- Bachelor of Applied Science - \$245.10 more per year.
- Non-resident students pay slightly more than double.

It was MOVED BY Doris Wood-Brumsickle THAT THE WASHINGTON STATE LEGISLATURE HAS AUTHORIZED AND THE STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES (SBCTC) HAS APPROVED A TUITION INCREASE OF 3.0% FOR 2023-24, THAT THE CENTRALIA COLLEGE ADMINISTRATION BE DIRECTED TO IMPLEMENT THE TUITION INCREASES AS SET FORTH IN SBCTC RESOLUTION 23-05-19. THE MOTION CARRIED UNANIMOUSLY.

Athletic Budget

Dr. Robert Cox, VP of Student Services, explained Senate bill 6493 requires public colleges and university boards to approve athletic budgets at a public hearing or meeting each year. There usually isn't much variance to the budget on a yearly basis but the salary for the coaches has increased.

The proposed budget represents similar expenses from the previous year except for:

- Coaching stipends are increased.
- Men's soccer has been added –26 athletes are currently committed.
- Women's basketball (didn't have last year) has 17 athletes committed.

Bob Peters, Athletic Director, added college athletes do not get a full ride when they are awarded scholarships. The revenue from home gates, concessions, revenues generated from the Seattle to Portland bike ride, and sponsorships is deposited into the Centralia College Foundation to assist with the \$87,000 needed to support scholarships. The current athletic budget is approaching \$800,000.

Dr. Cox added that athletics is probably one of the best retention tools the college has.

It was MOVED BY Mark Scheibmeir THAT THE BOARD HAVING FULFILLED THEIR OBLIGATION TO REVIEW THE ANNUAL ATHLETIC PROGRAM BUDGET ACCEPT THE BUDGET AS PRESENTED BY THE CENTRALIA COLLEGE ATHLETIC DEPARTMENT. THE MOTION CARRIED UNANIMOUSLY.

Emeritus

Dr. Mohrbacher reported that the Emeritus Committee met and recommended Dr. Stephen Norton be granted the title of faculty emeritus. Dr. Mohrbacher approved their recommendation and will announce this at graduation.

Fiscal Year 24 Budget

Tariq Qureshi, Vice President of Finance and Administration, requested approval of the budget for fiscal year 2023-24.

It was MOVED BY Annalee Tobey, THAT AFTER REVIEWING THE PROPOSED FISCAL YEAR 2023-24 OPERATING BUDGET, THE BOARD OF TRUSTEES ACCEPT THE BUDGET PLAN AS PRESENTED BY VICE PRESIDENT QURESHI. THE MOTION CARRIED UNANIMOUSLY.

Faculty Negotiated Agreement

Dr. Joyce Hammer reported the faculty negotiated agreement process went well and provided a general list of what has changed. The team participated in Interest Based Bargaining. Dr. Hammer provided the contract updates listed below:

Proposed Changes to the CC Federation of Teachers/Board of Trustees 2023 Contract Compensation (general)

- All PIC steps funded over two years (page 10)
 - In year one of the contract, each faculty member with one earned step, prior to September 30, 2023, will have that one step funded
 - In year two of this contract, each faculty member with two or more steps earned, prior to September 30, 2023, will have the remainder of their earned steps funded.
 - Professional Improvement Credits earned and available fund will be reviewed annually by the union president and vice president of instruction.
 - One step earned prior to September 30, 2022 effective July 1, 2023, two or more steps earned prior to September 30, 2023 effective July 1, 2024. Additional steps earned will be negotiated for 2025 funding.

- Lowest faculty step is now I so faculty placed lower will be placed at I.
- New faculty members cannot be placed higher than Step Q
- G and H still on record but no longer used for placement
- New step added to the top (AA)
- Adjuncts: bottom step eliminated; another top step added effective year two (beginning July 1 2024)
 - ✓ Assessment work added, must be doable and quick, requirement for accreditation
 - ✓ This is in addition to moving all adjuncts to Step 4 during Covid-19.
- \$2000 per quarter as stipend for extracurriculars (drama, music, journalism, radio/tv)
- Extended studies credit funding moves from \$375 to \$450/credit
- Reimbursements for the \$450 acquisition of professional development materials, etc. will be processed twice per year, at the conclusion of fall quarter and May 15.

Mentoring

- Eligible faculty will have the opportunity to participate in a mentoring program for newly hired and other interested faculty.
 - Eligible faculty are defined as those with tenure status or three years' teaching experience at Centralia College.
 - Need to identify mentors/mentees well before fall quarter begins.
 - Mentors can commence working with a mentee during any academic quarter.
 - Requires a list of mentoring activities and anticipated outcomes when the mentoring commences.
- Mentors will receive a stipend of **\$500 per quarter**, or the activities may be calculated as part of workload through consultation with and approval by the faculty member's appropriate dean
- \$10,000 per year will be available in mentoring funding; first come first serve

Faculty Flexibility and Office Hours

- Eliminate 35 hours, 5 days a week language (page 1-definitions)
- Seven hours still used to calculate sick leave & other leaves
- There on-campus office hours per week (still five total office hours)

Advising

- Every effort shall be made to equalize advising loads at 15 to 30 advisees. Advisors with fewer than 15 advisees, with appropriate training provided, can be assigned advisees outside of their discipline.
- When the advising day falls in the spring quarter, faculty with an average of 15 or more advisees during the previous two quarters will be provided **an additional personal day to be used by the close of the calendar year** (not academic year).
- Sign-ups for advising on off-contract days throughout year, guaranteed compensation for off-contract days

- Advising steering committee will review advising loads each quarter and make recommended changes to area deans. (page 36)
- Trained staff may perform intake advising when a designated faculty member is available to provide support. Faculty who sign up for advising sessions are required to attend training. A stipend of \$200 will be issued for a full day of advising.

Pro Rata Evaluation

- First three (3) years a faculty member is in full-time non-tenure track or pro rata status, and in accordance to the same cycle as the post-tenure evaluation process thereafter.
- Fewer evaluations and meetings (meet with the supervisor not VPI) Page 55

Other

- Preferred hire list for adjunct faculty
 - When practicable, annual contracts for at least two courses per quarter will be issued based on a preferred list established by the dean in conjunction with department faculty. The list will be further defined in the adjunct faculty handbook.
 - Based on new annual schedule
- Improvements to workload expectations for corrections faculty
 - In the absence of faculty advisors, trained staff can advise students at Correction Sites.
 - At corrections sites, how night classes are staffed is clarified with full-time faculty having the first right of refusal. Adjunct faculty can be sought if classes remaining unstaffed, and, if no adjuncts are available, the dean will work with the faculty to find an equitable way to staff the class.
- Updated RIF list
 - Added: CDL, Behavioral Health, Industrial trades, construction trades
 - Changes in name of categories: Speech to Communication, English Second Language to English Language Acquisition, Radio/TV to Media, Library/media to Library
 - Changed correction site RIF Units to ABE/GED and Tech-CTAP
 - Deleted: horticulture, computer basics, offender change, office data specialist (corrections)
- Guidance for PIC Committee on reimbursement
 - Exceptions to courses needing to be in the faculty's field of competence may be allowed in cases when a faculty member has completed the terminal degree in their field of expertise and is pursuing degrees in other fields that may enhance or support their instructional practice: e.g., education or leadership. The purpose of these exceptions must be addressed in the faculty member's Professional Development Plan.
 - \$375-\$450 paid for each approved credit with a total of \$4500/faculty member.

- Amount available for pick is '1'. Approximately 8k more funds for professional development after COLA- can bargain more if inadequate.
- Reevaluation of student evaluation procedures in tenure process- committee formed
 - Task-force looked at the issue (Sharon Mitchler, Beth May, Ryer Banta and Bella Hafizi)
 - Revise student evaluations for best practices to address issues of bias
 - Adjust policy of who sees them only by request by VPI.
 - Not in CBA, in tenure manual.
- More equitable workload calculations
 - In a program in which lab credits equal or exceed lecture credits and the faculty workload units fall below 41, the workload is considered met.
 - One (1) contact hour per week shall equal .60 instructional unit as above for classes that require more than one (1) hour for each credit hour.
DELETE: 3. Clinical (.40 instructional unit)
- General Clean-up
 - Typos fixed.
 - Gender neutral pronouns are used throughout rather than he/his or she/hers
 - Double-checked RCWs to make sure still current and applicable.

It was MOVED BY Doris Wood-Brumsickle, THAT THE BOARD ACCEPT THE NEW NEGOTIATED AGREEMENT WITH THE CENTRALIA COLLEGE FEDERATION OF TEACHERS FOR 2023-2026. THE MOTION PASSED UNANIMOUSLY.

17. Old Business

Strategic Planning

Fia Eliasson-Creek, Executive Director of Institutional Research, reported that the Strategic Planning Steering Committee (SPSC) was able to finalize the plan that is being submitted today.

The three **strategic themes** are:

- Support Students
- Retain and develop employees
- Revitalize college campus and community engagement

Fia stated that there was only a slight revision to Goal 1 under the first strategic theme. The committee added the words in bold below:

The **goals** under supporting students are:

- **Help students enter the college** and choose a pathway to careers and future education.
- Provide culturally responsive, inclusive, and accessible support to help students achieve academic and career goals.
- Ensure equitable learning and achievement outcomes.

The **goals** under retain and develop employees are:

- Establish Centralia College as an employer of choice by fostering a positive, safe, and inclusive work environment.
- Modernize Centralia College to create a more innovative, efficient, and effective workplace.

The **goals** under revitalize college campus and community engagement are:

- Meet community educational needs through expanding programs and partnerships.

Enhance and revitalize college infrastructure, buildings, and grounds

Fia stated that there was a slight revision to Goal 2 under the third strategic theme.

The committee added the words in bold below:

- Enhance and revitalize college infrastructure, buildings, and grounds **to provide a welcoming environment.**

The committee discussed the feedback that was received from open forums and online and for the most part, the themes and goals received positive feedback.

Once the strategic plan is adopted, the implementation process will begin. Work will start with the president's cabinet to review current plans already in existence – for example, the student success plan, technology plan, etc. and how the plans align with each other and how they will integrate with the strategic plan.

Starting fall quarter, work will also begin on reviewing objectives, action steps, timelines, resources, and metrics. The accomplishments will need to be tracked in an effort to develop metrics for the goals themselves.

Dr. Mohrbacher added that some work on the plan will be done over the summer. He stated that his goal is to not have too many objectives; if there are too many objectives then the plan is not strategic. It needs to be determined which objectives give the most leverage or how the most can be accomplished. Fia's focus will now be on the data that needs to be tracked rather than leading this effort.

It was MOVED BY Mark Scheibmeir, THAT THE BOARD APPROVE THE 2023 – 2028 CENTRALIA COLLEGE STRATEGIC PLAN AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

Teacher Education and Family Development Center

Dr. Mohrbacher reported that the design process is virtually finished. The permit applications have been submitted to the city; this all needed to be done by June 30, 2023 for the process to be grandfathered in. There will be a follow up in July 2023 and then two years of waiting for the capital campaign funding.

Field Design

Dr. Mohrbacher reported that the athletic field project cannot close until the electrical subcontractor's work is done. The electrical subcontractor cannot be closed until the scoreboard is installed and there is a permanent switch for the lighting.

The additional netting has been installed over left field. It functions similar to a flag being run up a flagpole. The system isn't working the way it is supposed to so the installers will be back soon to finish that work.

Christine Fossett added that there are a few other things the foundation is working on; batting cages, bleachers, and the storage shed from Centralia High School's construction class. The bleachers came in and are quite nice and meet the Americans with Disabilities Act (ADA) requirements.

Christine will be checking the progress of the storage shed tomorrow. It may be fall before the shed is delivered to the college.

Christine added that the City of Centralia has approved the artwork/lettering to be applied to the back of the scoreboard. The measurements will need to be taken and the back of the board prepped for lettering and artwork. Panels will need to be installed on the back to prevent nesting birds.

Dr. Mohrbacher added that once the banners are installed, that will provide an opportunity to see whether the banners could be a permanent solution.

Guided Pathways

Dr. Joyce Hammer reported that a Guided Pathways meeting was held Friday, June 2, 2023. The meeting provided an opportunity to summarize the work of the past year and outline what work still needs to be done. Georganne Copeland has agreed to help with this task; she will provide an update to the trustees this October.

Georganne is currently participating in listening sessions with departments to find out if there are any barriers preventing instructors from implementing the work, if there are any concerns, or myths that can be clarified.

The Guided Pathways program has been working on several things:

- Areas of study – reviewing the data around the areas of study
- The college success course, College 100, has been designed. (This course will be mandatory in the fall of 2024)
- Education planners have been updated and class modalities have been included in the ed planners
- The welcome desk and new student onboarding have been redesigned.

The work for next year will be focusing on the data piece.

The four-day schedule is being reviewed; that transition is underway with the hope of developing an annual schedule for students.

Dr. Cox added that students are able to register for two quarters at a time so an annual schedule should be developed fairly soon.

Dr. Mohrbacher added that the "open to the public" schedule will be Monday through Thursday 8 am to 5 pm and 8 am to noon on Friday. This should be compatible with the four-day a week class schedule.

Mark Scheibmeir asked how to determine the college's progress of adapting to the Guided Pathways premise. Centralia College is in year four of that adaptation.

Dr. Mohrbacher provided the four tenets of Guided Pathways:

- Clarify the path
- Get students on the path
- Keep students on the path
- Make sure students are learning

Much work has been done on the first two tenets; more work needs to be done on the next two.

18. Executive Session

Under RCW 42.30.110, the board may hold an executive session for the purpose of reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions, or actual or potential agency litigation or to review professional negotiations. At 5:45 pm board members moved into executive session for the purpose of reviewing the performance of a public employee and consulting with legal counsel regarding potential agency litigation and to discuss professional negotiations. The executive session is expected to last approximately twenty minutes. No action will be taken after the executive session. The board reconvened into open session at 6:14 pm.

19. Action from Executive Session

There was no action from Executive Session.

20. Board Elections

It was MOVED BY TRUSTEE DORIS WOOD-BRUMSICKLE TO ELECT PRETRINA MULLINS THE POSITION OF CHAIR OF THE BOARD OF TRUSTEES FOR THE 2023-24 YEAR. THE MOTION PASSED UNANIMOUSLY.

It was MOVED BY TRUSTEE DORIS WOOD-BRUMSICKLE TO ELECT ANNALEE TOBEY TO THE POSITION OF VICE CHAIR OF THE BOARD OF TRUSTEES FOR THE 2023-24 YEAR. THE MOTION PASSED UNANIMOUSLY.

21. Announcement of Upcoming Meeting Date and Place:

The board retreat will be July 20, 2023 at 200 EB Browning Drive, Centralia, WA.

22. Comments

The trustees requested the President's Office send them the Order of Ceremony for graduation. Dr. Mohrbacher stated that the ceremony should move quickly; there will be less speeches and awards due to the Night of Celebration prior to commencement.

Janet Reaume informed the trustees that there will be a new format for graduation this year. Faculty will sit off to the sides and students will be in the center. This will provide an opportunity for families and friends to get closer to their students and the stage to get their pictures.

Mark Scheibmeir requested landscaping maintenance to the secondary and tertiary areas of the campus. Dr. Mohrbacher reported that there are plans underway to get this under control and it has been a part of recent discussions.

Adjournment

The meeting adjourned at 6:18 p.m.

APPROVED:

Court Stanley, Board Chair

Dr. Bob Mohrbacher, Board Secretary