



Request for Quotation (RFQ) - #25-045 AS NEEDED SNOW REMOVAL SERVICES

Issue date: March 31, 2025

Due date: April 30, 2025 10:00 AM PST

Centralia College is seeking quotes to furnish snow plowing services at our main campus on an as needed basis. Snow shall be pushed to or placed according to snow removal plan and map (Exhibit A). Vendors should submit all costs including equipment deployment costs for snow removal expect ice melt.

This is a quote, not an order. This implies no obligations on the part of the College. Any award because of this quote shall be made by purchase order and/or contract only.

Any subsequent purchase order for services is subject to Washington's Prevailing Wage on Public Works Act (RCW 39.12). Accordingly, for work pursuant to a placed order, Contractor unless exempt, shall pay all workers employed in the performance of any part of the work in accordance with RCW 39.12 and the rules promulgated by the Washington State Department of Labor and Industries.

How to Submit

Quotes should be emailed to purchasing@centralia.edu. Quotes received after date and time listed above will not be considered. Hand delivered quotes will not be considered.

Term of Contract

The College has the option to renew any resulting contract under the terms and conditions of the original contract for up to three (3) additional terms unless either party gives written notification to the other party no later than April 1 of the applicable year that they do not wish to renew. Price increases, if any, may be negotiated at time of renewal. The contract and any renewals of the contract are subject to the availability of funds and annual appropriations. Price increases, if any, shall be in accordance with the initial contract or negotiated at time of renewal. At no time shall the cumulative cost (initial year, plus renewals) of the resulting contract exceed \$100,000.

Vendor Requirements

Company must hold a current business license in the physical location of business.

Vendor must hold proper insurance as listed in Section 43 of Centralia College Terms and Conditions.

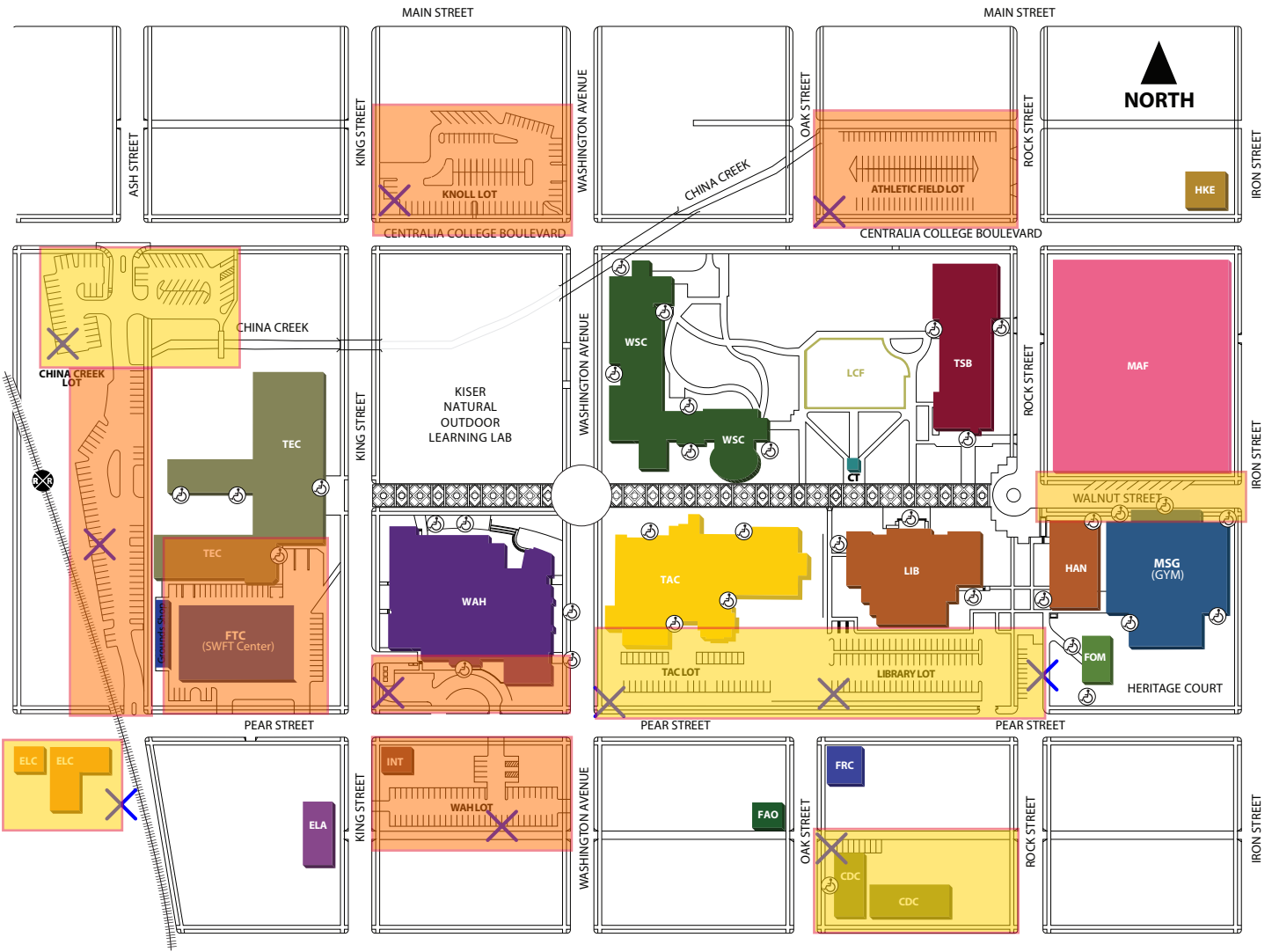
Terms and Conditions can be found at <https://www.centralia.edu/about/docs/contract-centraliacollegetermsconditions.pdf>

Questions

Questions about technical specifications should be directed to Steve Queen, Assistant Director of Custodial/Utility Work, email: steve.queen@centralia.edu.

Questions about how to submit should be directed to Amanda Witt, Director of Procurement Services, email: amanda.witt@centralia.edu

CENTRALIA COLLEGE CAMPUS MAP



- CLOCKTOWER**CT
- EARLY LEARNING ADMINISTRATION** ELA
- EARLY LEARNING CENTER ECEAP**ELC
- FACILITIES OPERATIONS MAINTENANCE** FOM
- FAMILY ADMINISTRATION OFFICE** FAO
- FAMILY RESOURCE CENTER**..... FRC
- HANKE HOUSE**.....HKE
 - College Relations
 - Foundation/Alumni Office
- HANSON ADMINISTRATION BUILDING**.....HAN
 - Business Office (Operations)
 - Board Room
 - Human Resources
 - President
 - VP of Finance & Administration
 - VP of Human Resources & Legal Affairs
- INTERNATIONAL PROGRAMS**.....INT
- KIRK LIBRARY**LIB
 - Testing Center
 - Computer Lab (General Use)
 - eLearning
 - Veterans Center
- LITTEL COMMENCEMENT FIELD**LCF
- MULTIPURPOSE ATHLETIC FIELDS**.....MAF
- MICHAEL SMITH GYMNASIUM**MSG
 - Sports Hall of Fame
 - Sports Programs
- SOUTHWEST WASHINGTON FLEXIBLE TRAINING CENTER**.....FTC
- TECHNOLOGY CENTER** TEC
 - Career & Technical Education
 - Central Services/Receiving
 - Continuing & Community Education

- Dean of Healthcare/Industrial Trades
- Diesel Technology
- Electronics, Robotics, Automation
- Welding Technology
- TRANSALTA COMMONS** TAC
 - Admission/Enrollment Services
 - Advising/Counseling Center
 - Blazer Central
 - Bookstore
 - Cafeteria
 - Cashier
 - Center of Excellence – Clean Energy
 - Disability Services
 - Financial Aid
 - Student Activities Team/Student Government
 - Student Job Center
 - TRIO Programs
 - Veterans' Services
 - VP of Student Services
- TRANSITIONAL SERVICES BUILDING** TSB
 - Campus Safety & Security
 - Dean of Transitional Ed./CC East
 - GED/High School Diploma/ESL
 - Math Emporium
 - Odegaard Phoenix Center
 - WorkFirst/Worker Retraining Intake Center
 - WorkSource Lewis County

- VAN PROOYEN CHILD DEVELOPMENT** CDC
 - Children's Lab School
- WALTON SCIENCE CENTER**WSC
 - Astronomy Deck
 - Dean of Arts/Sciences
 - Dean of Instructional Programs
 - Greenhouse
 - Instruction Office
 - Nursing
 - Science Programs
 - VP of Instruction
- WASHINGTON HALL**.....WAH
 - Accounting (Instruction)
 - Art
 - Business (Instruction)
 - Computer Labs (Instructional)
 - Computer Services
 - Corbet Theatre
 - Criminal Justice
 - Dramatic Arts
 - Media Studies
 - Music
 - Wickstrom Studio Theatre



Snow removal plan

1. Lots/locations in YELLOW on the map below have been designated as high priority lots and will be plowed after significant snow fall per request of the College regardless of whether campus is to remained closed.
 - (a) ELC Lot located in 910 Block of West Pear Street
 - (b) TransAlta Commons Lot (TAC) located in 600 Block of West Pear Street
 - (c) EDC located 400 Block of Oak Street
 - (d) Facilities Lot located between 500 and 600 Block of West Pear Street at South Rock Street

2. Lots/locations in ORANGE designated as secondary priority lots and will be plowed after significant snow fall per request of the College after the campus has been deemed safe for students and staff and is open.
 - (a) China Creek Lot located between 800 Block of Centralia College Blvd and 800 Block West Pear Street.
 - (b) TECH/SWFT Lot located in 800 Block of West Pear Street
 - (c) Washington Hall driveway and Washington Hall Lot located in 700 Block of West Pear Street
 - (d) Library Lot located in 600 Block of West Pear Street
 - (e) Athletic Field Lot located in 600 Block of Centralia College Blvd
 - (f) Knoll Lot located in 700 Block of Centralia College Blvd

3. Snow is to be plowed into area of BLUE X's.